

Edison Township Free Public Library

Board of Trustees Meeting Agenda

Date: April 19, 2017

Time: 5:30 pm

Place: Main Library
340 Plainfield Avenue

1. **Call to order**
 - A. Open public meeting statement
2. **Approval of minutes of previous meeting**
3. **Financial reports**
 - A. Trustee account report
 - B. Approval of bill listing
 - C. Approval of Encumbrances
4. **Director's report**
 - A. Annual Report
 - B. Librarian and Library Activities
 - C. Strategic Plan – Focus Groups
 - D. Budget 2017
5. **Buildings and Grounds**
 - A. Building Projects - CB
6. **Unfinished Business**
 - A. Rules of Conduct (revised) - 2nd reading
7. **New Business**
 - A. Different Day for Board Meeting
 - B. Onsite Patron Contact Policy
 - C. Lawn Service Contract
8. **Public Comment**
9. **Personnel**
 - A. Takeo Sugihara, Assistant Director/Branch Head, NE - Hired
 - B. Joshua Sanchez, Security Guard - Hired
 - C. Ann Corbett, Part-time Librarian-Tech Svcs, Resigned
 - D. Closed session – Dominick Bratti, Esq.
10. **Announcements**
11. **Adjournment**
 - A. Next meeting: May 17, 2017