

**Edison Township Free Public Library  
Board of Trustees Meeting Agenda**

**Date:** April 9, 2019    **Time:** 6:00pm    **Place:** Twp. Chamber Hall, 100 Municipal Blvd Edison

**1. Call to Order**

A. Open public meeting Statement

**2. Approval of minutes of previous meeting**

**3. Reports**

**A. Financial reports**

- a. Trustee account report
- b. Discussion: BCB bank (Indus American bank) offers 2% rate.
- c. Approval of bill listing
- d. Approval of Encumbrances
  - 1) LMxAC (Quarterly Assessment fee April-June 2019): \$ 28,657.02
  - 2) Brainfuse database \$ 10,640

**B. Director's report**

**C. Budget report**

**D. Trustee Policy Committee**

- a. Code of Conduct Policy
- b. Meeting room policy updating draft
- c. Circulation policy amendment
- d. 5 min early close-door to public proposal

**E. Trustee BKM Committee**

**4. Unfinished Business**

- A. Approval of Lowe's line of credit ( like twp.) and amazon credit card
- B. 2019 Financial audit resolution

**5. New Business**

- A. Work performance evaluation preparation.
- B. Summer hours.
- C. (Budget approval for the following projects. Details will be given)
  - i. New office(s) in ML
  - ii. computer Lab with 20-30 workstations in ML
  - iii. Phone system upgrade

**6. Public Comment**

**7. Announcements**

**8. Closed Session**

- A. Union contract negotiations

**9. Adjournment**

- A. Next meeting May 14, 2019