

DRAFT

Edison Township Free Public Library

Board of Trustees Meeting Agenda

Date: December 21, 2016

Time: 5:30 pm

Place: Main Library
340 Plainfield Avenue

1. **Call to order**
 - A. Open public meeting statement
2. **Approval of minutes of previous meeting**
3. **Financial reports**
 - A. Trustee account report
 - B. Approval of bill listing
 - C. Obsolete item – one tape recorder (NE-adult)
4. **Director's report**
 - A. Budget 2016
 - B. Strategic Plan
 - C. AV Project
 - D. 2017 Schedule Board of Trustee meetings
5. **Committee Reports**
 - A. Nominating committee
6. **Buildings and Grounds**
 - A. HVAC Main Library
 - B. HVAC vendor contract
 - C. Elevator vendor contract
7. **Unfinished Business**
 - A. Staff workshop and luncheon
8. **Public Comment**
9. **Personnel**
 - A. Jonathan Hill, Security Guard, ML – Hired
 - B. Closed session
10. **Announcements**
11. **Adjournment**
 - A. Next meeting: January 18, 2017