

DRAFT

Edison Township Free Public Library

Board of Trustees Meeting Agenda

Date: February 21, 2018

Time: 5:30 pm

Place: Main Library
340 Plainfield Ave

1. **Call to order**
 - A. Open public meeting statement
2. **Approval of minutes of previous meeting**
 - A. Board Meeting – January 17, 2018
 - B. Special Board Meeting – February 8, 2018
3. **Financial reports**
 - A. Trustee account report
 - B. Approval of bill listing
 - C. Obsolete items
4. **Director's report**
 - A. Audit 2016 – Accountant Robert Butvilla; Suplee, Clooney & Co.
 - B. Strategic Plan: Branding – Balmeet Gill, PR/Mktg Lby Asst
 - C. LMxAC Report
 - D. Trustee Manual
 - E. Budget 2018
5. **Unfinished Business**
 - A. New Bookmobile Update
6. **New Business**
 - A. Bookmobile Celebration Date
 - B. Defibrillators and Training
 - C. CPR Training
 - D. Artwork for Main Library
7. **Public Comment**
8. **Personnel**
 - A. Heidi Stokar, Part-time Administrative Assistant - Hired
 - B. Kristen Crepezzi, Emerging Technologies Librarian - Hired
 - C. Daniel Kopsco, Bookmobile Driver - Resigned
9. **Announcements**
10. **Adjournment**
 - A. Next meeting: **March 21, 2018**