

Minutes
Edison Free Public Library Board of Trustees Meeting
January 14, 2020
Council Chambers
Edison Township, 100 Municipal Blvd., Edison, NJ 08817

Call to Order

President Vasant Naik called the meeting to order
Heidi Stokar, administrative assistant for Edison Township Public Library read the Open Public Meeting Act Statement.

Roll Call

All members present:

David Ye (Treasurer), Shannon Peng (School Superintendent's Representative), Neville Arestani (Secretary), Vasant Naik (President), Suzanne Cason O'Neill, Maureen Ruane (Mayor's Representative), Patricia Massey, Lisa Krauze, Fiona Meade, Timur Davis (Acting director of Edison Township Public Library), and Councilman Samip Joshi (Council Liaison)

Library Board of Trustee Election

Nomination for the office of **president**

Lisa Krauze nominated Pat Massey for the office of president.

Sue Cason O'Neill seconded.

All in Favor

No oppositions

Nomination for the position of **vice president**

Sue Cason O'Neill nominated Lisa Krauze.

Pat Massey seconded.

All in Favor

No oppositions

Nomination for the position of **secretary**

Neville Arestani nominated Sue Cason O'Neill

Sue respectfully declined

Lisa Krauze nominated Neville Arestani

Neville Arestani declined

Neville Arestani nominated Vasant Niak

Shannon Peng seconded.

All in Favor

No oppositions

Nomination for the position of **treasurer**

Lisa Krauze nominated Sue Cason O'Neill

Pat Massey seconded

All in Favor
No oppositions

New Library Board of Trustees for 2020

President – Patricia Massey
Vice President – Lisa Krauze
Treasurer – Suzanne Cason O’Neill
Secretary – Vasant Naik

Patricia Massey assumed running of the board meeting and welcomed new library board member, Fiona Meade.

Approval of minutes from previous meeting

Lisa Krauze moved to table until next meeting so the board has time to review.
Sue Cason O’Neill seconded.
All in Favor
No oppositions

Patricia Massey requested a copy of the minutes emailed to the board members a week before the board meeting.

Trustee Account Report

Timur Davis stated the Trustee Account report was not available and will present to the board at a later date.

Approval of bill listing for January 2020

Pat Massey asked for a motion to approve the bill listing for December 2019.
Lisa Krauze moved to approve the bill listing for December 2019.
Sue O’Neill seconded.
All in Favor
No oppositions

Approval of Encumbrances over \$10,000 for 2020

Annual Blanket Accounts:

Quality Facility Solutions	Janitorial Services	\$50,000
Binsky and Snyder	HVAC maintenance and Repair	\$16,000
AFA Protective Services	Alarm Systems	\$10,000
PSEG	Gas and Electricity	\$91,000
Elizabethtown Gas	Gas	\$12,000
Optimum	Internet	\$13,000

Biannual or quarterly Blanket Accounts

Baker and Taylor	Adult Books	\$25,000
Baker and Taylor	Children Books	\$16,000
DK Agencies	Indian Language Books	\$10,000
Midwest Tape	DVD’s	\$10,000

Individual bills > \$10,000