

DRAFT

Edison Township Free Public Library

Board of Trustees Meeting Agenda

Date: November 16, 2016

Time: 5:30 pm

Place: Clara Barton Branch
141 Hoover Avenue

1. **Call to order**
 - A. Open public meeting statement
2. **Approval of minutes of previous meeting**
3. **Financial reports**
 - A. Trustee account report
 - B. Approval of bill listing
 - C. Approval of Encumbrances
 - D. Obsolete items – 8 black chairs from NE staff lounge
4. **Personnel**
 - A. Robert Zaccaro, Building & Grounds Supervisor - Retirement
 - B. Robert Robbins – Building & Grounds Supervisor - Transfer
 - C. Closed session – Dominick Bratti, Esq.
5. **Director's report**
 - A. Snap Shot Day
 - B. Budget 2016
 - C. LMx Awards Reception – December 6, 2016; 5:30 pm, Pines Manor
 - D. 2017 Schedule Board of Trustee meetings
6. **Committee Reports**
 - A. Nominating committee
7. **Buildings and Grounds**
 - A. HVAC Main Library
8. **Unfinished Business**
 - A. New bookmobile update
 - B. Bookmobile – potential grants
9. **New Business**
 - A. Fines for videos/DVDs
 - B. LMxAC Member Library Agreement
10. **Announcements**
11. **Adjournment**
 - A. Next meeting: November 21, 2016
Location to be determined