

Edison Township Free Public Library

Board of Trustees Meeting Agenda

Date: October 19, 2016

Time: 5:30 pm

Place: Clara Barton Branch
141 Hoover Avenue

1. **Call to order**
 - A. Open public meeting statement
2. **Approval of minutes of previous meeting**
3. **Financial reports**
 - A. Trustee account report
 - B. Approval of bill listing
 - C. Approval of Encumbrances
 - D. Obsolete items – book desensitizer and one folding chair
4. **Director's report**
 - A. 1/3 mill 2017
 - B. Budget 2016
5. **Communications**
 - A. Correspondence from patron
 - B. Comment Cards - NE
 - C. Correspondence from literacy student
6. **Buildings and Grounds**
 - A. HVAC Main Library
7. **Unfinished Business**
 - A. Contract for new bookmobile
 - B. Plaque cost
8. **Public Comment**
9. **Personnel**
 - A. Donna Ur, Senior Library Assistant - Retirement
 - B. Marisa Ganguzza, Library Intern - Resignation
 - C. Radha Dhanyamraju, Principal Librarian, Technical Services - Hired
 - D. Closed session – Dominick Bratti, Esq.
10. **Announcements**
11. **Adjournment**
 - A. Next meeting: November 16, 2016
Location to be determined