

DRAFT

Edison Township Free Public Library

Board of Trustees Meeting Agenda

Date: September 12, 2018

Time: 5:30 pm

Place: North Edison Branch
777 Grove Ave

1. **Call to order**
 - A. Open public meeting statement
2. **Approval of minutes of previous meeting**
3. **Financial reports**
 - A. Trustee account reports
 - B. Approval of bill listings – August & September 2018
 - C. Obsolete items – Safe
4. **Director's report**
 - A. Hiring progress
 - B. Timesheet upgrade
 - C. Follow up: Toner costs on Trustee report
 - D. Community Engagement Calendars
 - E. Budget 2018
5. **Committee Reports**
 - A. Follow up: CB Hours and cost of extra staffing needed
 - B. Follow up: Research lights replacement at ML
5. **Buildings and Grounds**
 - A. ML Roof update
 - B. Security Camera report
6. **Unfinished Business**
 - A. New Bookmobile Update
 - B. Old Bookmobile Update
7. **New Business**
 - A. Change of Location for Board meetings
8. **Public Comment**
9. **Personnel**
 - A. Closed Session
10. **Announcements**
11. **Adjournment**
 - A. Next meeting: **October 17, 2018**