

# Edison Township Free Public Library

## Board of Trustees Meeting Agenda

**Date:** September 12, 2018

**Time:** 5:30 pm

**Place:** North Edison Branch  
777 Grove Ave

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1. **Call to order**
  - A. Open public meeting statement
2. **Approval of minutes of previous meeting**
3. **Financial reports**
  - A. Trustee account reports
  - B. Approval of bill listings – August & September 2018
  - C. Obsolete items – Safe
4. **Director's report**
  - A. Hiring progress
  - B. Timesheet upgrade
  - C. Follow up: Toner costs on Trustee report
  - D. Community Engagement Calendars
  - E. Carolyn Cullum, Systems Coordinator for Children's Services – Summer Reading Club Statistics & comments report
  - F. Edison's Fall Family Spectacular – 9/22/18
  - G. EPL Foundation 1<sup>st</sup> Annual Fall Mums Sale – 9/22/18
  - H. Budget 2018
5. **Committee Reports**
  - A. Follow up: CB Hours and cost of extra staffing needed
  - B. Follow up: Research lights replacement at ML
5. **Buildings and Grounds**
  - A. ML Roof update
  - B. Security Camera report
6. **Unfinished Business**
  - A. New Bookmobile Update
  - B. Old Bookmobile Update
7. **New Business**
  - A. Change of Location for Board meetings
8. **Public Comment**
9. **Personnel**
  - A. Closed Session
10. **Announcements**
11. **Adjournment**
  - A. Next meeting: **October 17, 2018**